

**Appendix C**  
**DEPARTMENT HEAD QUESTIONNAIRE**

**This page intentionally left blank**

## Harris, Mike

---

**From:** no-reply=responster.com@mg.responster.com on behalf of Responster <no-reply@responster.com>  
**Sent:** Monday, June 10, 2019 2:20 PM  
**To:** Harris, Mike  
**Subject:** Notification: New survey answer

**Warning:** External Email – Do not click any links or open any attachments unless you trust the sender and know the content is safe.

# NEW RESPONSE COLLECTED

---

**Survey:** Departmental ADA Knowledge Survey

**Time:** June 10, 2019, 9:19 pm

#	QUESTION	TYPE	ANSWER
Q2.	What is your name?	Short text	John Allman
Q3.	What department are you with?	Short text	Technology
Q4.	Are you generally familiar with the intent of the Americans with Disabilities Act (ADA)?	Single choice	Yes
Q5.	Do you know who the City of Brentwood's designated ADA coordinator is?	Single choice	Yes
Q7.	In thinking of the programs and services provided by your department are you aware of any obstacles to persons with disabilities?	Single choice	No
Q8.	Are you aware that there is a "complaint/grievance" procedure persons with disabilities can use if they feel they are being discriminated against because of their disability?	Single choice	Yes

Q9.	Does your department conduct any special training relative to dealing with ADA compliance or persons with disabilities?	Single choice	No
Q10.	If requested, can your department provide documents or forms in an alternate format such as enlarged print, braille, or electronic versions?	Single choice	Yes
Q11.	Do all public notices about department sponsored meetings or hearings include instructions about how to request a special accommodation?	Single choice	No
Q12.	Does your department provide information about any of its services, programs or activities on the department's webpage?	Single choice	No
Q13.	Is your departmental website "accessible"?	Single choice	No
Q14.	Do you have any ideas on how the city can be more accomodating of persons with disabilities?	Single choice	No

[Show in Responster](#)

If you do not wish to receive these emails, click [here](#)

Can't see content of this e-mail? Click [here](#) for browser version.



## Harris, Mike

---

**From:** no-reply=responster.com@mg.responster.com on behalf of Responster <no-reply@responster.com>  
**Sent:** Friday, April 19, 2019 11:20 AM  
**To:** Harris, Mike  
**Subject:** Notification: New survey answer

Warning: External Email – Do not click any links or open any attachments unless you trust the sender and know the content is safe.

# NEW RESPONSE COLLECTED

---

**Survey:** Departmental ADA Knowledge Survey

**Time:** April 19, 2019, 6:20 pm

#	QUESTION	TYPE	ANSWER
Q2.	What is your name?	Short text	Chris Milton
Q3.	What department are you with?	Short text	Water Services
Q4.	Are you generally familiar with the intent of the Americans with Disabilities Act (ADA)?	Single choice	Yes
Q5.	Do you know who the City of Brentwood's designated ADA coordinator is?	Single choice	Yes
Q7.	In thinking of the programs and services provided by your department are you aware of any obstacles to persons with disabilities?	Single choice	No
Q8.	Are you aware that there is a "complaint/grievance" procedure persons with disabilities can use if they feel they are being discriminated against because of their disability?	Single choice	Yes

Q9.	Does your department conduct any special training relative to dealing with ADA compliance or persons with disabilities?	Single choice	No
Q10.	If requested, can your department provide documents or forms in an alternate format such as enlarged print, braille, or electronic versions?	Single choice	Yes
Q11.	Do all public notices about department sponsored meetings or hearings include instructions about how to request a special accommodation?	Single choice	Yes
Q12.	Does your department provide information about any of its services, programs or activities on the department's webpage?	Single choice	Yes
Q13.	Is your departmental website "accessible"?	Single choice	Yes
Q14.	Do you have any ideas on how the city can be more accomodating of persons with disabilities?	Single choice	No

**Show in Responster**

If you do not wish to receive these emails, click here

Can't see content of this e-mail? Click here for browser version.



## Harris, Mike

---

**From:** no-reply=responster.com@mg.responster.com on behalf of Responster <no-reply@responster.com>  
**Sent:** Thursday, April 18, 2019 2:11 PM  
**To:** Harris, Mike  
**Subject:** Notification: New survey answer

**Warning:** External Email – Do not click any links or open any attachments unless you trust the sender and know the content is safe.

# NEW RESPONSE COLLECTED

---

**Survey:** Departmental ADA Knowledge Survey

**Time:** April 18, 2019, 9:11 pm

#	QUESTION	TYPE	ANSWER
Q2.	What is your name?	Short text	Karen Harper
Q3.	What department are you with?	Short text	Finance
Q4.	Are you generally familiar with the intent of the Americans with Disabilities Act (ADA)?	Single choice	Yes
Q5.	Do you know who the City of Brentwood's designated ADA coordinator is?	Single choice	Yes
Q7.	In thinking of the programs and services provided by your department are you aware of any obstacles to persons with disabilities?	Single choice	No
Q8.	Are you aware that there is a "complaint/grievance" procedure persons with disabilities can use if they feel they are being discriminated against because of their disability?	Single choice	Yes

Q9.	Does your department conduct any special training relative to dealing with ADA compliance or persons with disabilities?	Single choice	No
Q10.	If requested, can your department provide documents or forms in an alternate format such as enlarged print, braille, or electronic versions?	Single choice	Yes
Q11.	Do all public notices about department sponsored meetings or hearings include instructions about how to request a special accommodation?	Single choice	Yes
Q12.	Does your department provide information about any of its services, programs or activities on the department's webpage?	Single choice	Yes
Q13.	Is your departmental website "accessible"?	Single choice	Yes
Q14.	Do you have any ideas on how the city can be more accomodating of persons with disabilities?	Single choice	No

[Show in Responster](#)

If you do not wish to receive these emails, click here

Can't see content of this e-mail? Click here for browser version.





## Harris, Mike

---

**From:** no-reply=responster.com@mg.responster.com on behalf of Responster <no-reply@responster.com>  
**Sent:** Thursday, April 18, 2019 1:56 PM  
**To:** Harris, Mike  
**Subject:** Notification: New survey answer

**Warning:** External Email – Do not click any links or open any attachments unless you trust the sender and know the content is safe.

# NEW RESPONSE COLLECTED

---

**Survey:** Departmental ADA Knowledge Survey

**Time:** April 18, 2019, 8:55 pm

#	QUESTION	TYPE	ANSWER
Q2.	What is your name?	Short text	Todd Hoppenstedt
Q3.	What department are you with?	Short text	Public Works Department
Q4.	Are you generally familiar with the intent of the Americans with Disabilities Act (ADA)?	Single choice	Yes
Q5.	Do you know who the City of Brentwood's designated ADA coordinator is?	Single choice	Yes
Q7.	In thinking of the programs and services provided by your department are you aware of any obstacles to persons with disabilities?	Single choice	Yes
Q7.1.	Please list those obstacles below	Long text	Generally speaking there is much room for improvement to our ADA accessibility as it

			relates to disabled pedestrians, their use of sidewalks and crosswalks.
Q8.	Are you aware that there is a "complaint/grievance" procedure persons with disabilities can use if they feel they are being discriminated against because of their disability?	Single choice	Yes
Q9.	Does your department conduct any special training relative to dealing with ADA compliance or persons with disabilities?	Single choice	No
Q10.	If requested, can your department provide documents or forms in an alternate format such as enlarged print, braille, or electronic versions?	Single choice	Yes
Q11.	Do all public notices about department sponsored meetings or hearing s include instructions about how to request a special accommodation?	Single choice	No
Q12.	Does your department provide information about any of its services, programs or activities on the department's webpage?	Single choice	Yes
Q13.	Is your departmental website "accessible"?	Single choice	Yes
Q14.	Do you have any ideas on how the city can be more accomodating of persons with disabilities?	Single choice	No

Show in Responster

**Harris, Mike**

---

**From:** no-reply=responster.com@mg.responster.com on behalf of Responster <no-reply@responster.com>  
**Sent:** Thursday, April 18, 2019 12:57 PM  
**To:** Harris, Mike  
**Subject:** Notification: New survey answer

**Warning:** External Email – Do not click any links or open any attachments unless you trust the sender and know the content is safe.

---

## NEW RESPONSE COLLECTED

---

**Survey:** Departmental ADA Knowledge Survey

**Time:** April 18, 2019, 7:56 pm

#	QUESTION	TYPE	ANSWER
Q2.	What is your name?	Short text	Brian Goss
Q3.	What department are you with?	Short text	Fire & Rescue
Q4.	Are you generally familiar with the intent of the Americans with Disabilities Act (ADA)?	Single choice	Yes
Q5.	Do you know who the City of Brentwood's designated ADA coordinator is?	Single choice	Yes
Q7.	In thinking of the programs and services provided by your department are you aware of any obstacles to persons with disabilities?	Single choice	No
Q8.	Are you aware that there is a "complaint/grievance" procedure persons with disabilities can use if they feel they are being discriminated against because of their disability?	Single choice	Yes

Q9.	Does your department conduct any special training relative to dealing with ADA compliance or persons with disabilities?	Single choice	No
Q10.	If requested, can your department provide documents or forms in an alternate format such as enlarged print, braille, or electronic versions?	Single choice	No
Q11.	Do all public notices about department sponsored meetings or hearings include instructions about how to request a special accommodation?	Single choice	Yes
Q12.	Does your department provide information about any of its services, programs or activities on the department's webpage?	Single choice	Yes
Q13.	Is your departmental website "accessible"?	Single choice	No
Q14.	Do you have any ideas on how the city can be more accomodating of persons with disabilities?	Single choice	No

[Show in Responster](#)

[If you do not wish to receive these emails, click here](#)

[Can't see content of this e-mail? Click here for browser version.](#)



## Harris, Mike

---

**From:** no-reply=responster.com@mg.responster.com on behalf of Responster <no-reply@responster.com>  
**Sent:** Monday, June 10, 2019 10:15 AM  
**To:** Harris, Mike  
**Subject:** Notification: New survey answer

**Warning:** External Email – Do not click any links or open any attachments unless you trust the sender and know the content is safe.

# NEW RESPONSE COLLECTED

---

**Survey:** Departmental ADA Knowledge Survey

**Time:** June 10, 2019, 5:15 pm

#	QUESTION	TYPE	ANSWER
Q2.	What is your name?	Short text	Mike Harris
Q3.	What department are you with?	Short text	Engineering
Q4.	Are you generally familiar with the intent of the Americans with Disabilities Act (ADA)?	Single choice	Yes
Q5.	Do you know who the City of Brentwood's designated ADA coordinator is?	Single choice	Yes
Q7.	In thinking of the programs and services provided by your department are you aware of any obstacles to persons with disabilities?	Single choice	No
Q8.	Are you aware that there is a "complaint/grievance" procedure persons with disabilities can use if they feel they are being discriminated against because of their disability?	Single choice	Yes

Q9.	Does your department conduct any special training relative to dealing with ADA compliance or persons with disabilities?	Single choice	Yes
Q9.1.	What kind of training is provided?	Long text	Engineering design of ROW improvements including sidewalks and ramps.
Q10.	If requested, can your department provide documents or forms in an alternate format such as enlarged print, braille, or electronic versions?	Single choice	Yes
Q11.	Do all public notices about department sponsored meetings or hearings include instructions about how to request a special accommodation?	Single choice	Yes
Q12.	Does your department provide information about any of its services, programs or activities on the department's webpage?	Single choice	Yes
Q13.	Is your departmental website "accessible"?	Single choice	Yes
Q14.	Do you have any ideas on how the city can be more accommodating of persons with disabilities?	Single choice	No

[Show in Responder](#)

If you do not wish to receive these emails, click [here](#)

Can't see content of this e-mail? Click [here](#) for browser version.



**Harris, Mike**

---

**From:** no-reply=responster.com@mg.responster.com on behalf of Responster <no-reply@responster.com>  
**Sent:** Monday, April 22, 2019 9:15 AM  
**To:** Harris, Mike  
**Subject:** Notification: New survey answer

**Warning:** External Email – Do not click any links or open any attachments unless you trust the sender and know the content is safe.

---

## NEW RESPONSE COLLECTED

---

**Survey:** Departmental ADA Knowledge Survey

**Time:** April 22, 2019, 4:14 pm

#	QUESTION	TYPE	ANSWER
Q2.	What is your name?	Short text	Holly Earls
Q3.	What department are you with?	Short text	City Recorder
Q4.	Are you generally familiar with the intent of the Americans with Disabilities Act (ADA)?	Single choice	Yes
Q5.	Do you know who the City of Brentwood's designated ADA coordinator is?	Single choice	Yes
Q7.	In thinking of the programs and services provided by your department are you aware of any obstacles to persons with disabilities?	Single choice	Yes
Q7.1.	Please list those obstacles below	Long text	Close captioned videos of the City Commission briefings and meetings - I do believe this is in the works though.

Q8.	Are you aware that there is a "complaint/grievance" procedure persons with disabilities can use if they feel they are being discriminated against because of their disability?	Single choice	No
Q9.	Does your department conduct any special training relative to dealing with ADA compliance or persons with disabilities?	Single choice	No
Q10.	If requested, can your department provide documents or forms in an alternate format such as enlarged print, braille, or electronic versions?	Single choice	Yes
Q11.	Do all public notices about department sponsored meetings or hearings include instructions about how to request a special accommodation?	Single choice	Yes
Q12.	Does your department provide information about any of its services, programs or activities on the department's webpage?	Single choice	Yes
Q13.	Is your departmental website "accessible"?	Single choice	Yes
Q14.	Do you have any ideas on how the city can be more accomodating of persons with disabilities?	Single choice	No

[Show in Responster](#)

If you do not wish to receive these emails, click here

Can't see content of this e-mail? Click here for browser version.





**Harris, Mike**

---

**From:** no-reply=responster.com@mg.responster.com on behalf of Responster <no-reply@responster.com>  
**Sent:** Monday, April 22, 2019 4:33 PM  
**To:** Harris, Mike  
**Subject:** Notification: New survey answer

Warning: External Email – Do not click any links or open any attachments unless you trust the sender and know the content is safe.

---

## NEW RESPONSE COLLECTED

---

**Survey:** Departmental ADA Knowledge Survey

**Time:** April 22, 2019, 11:32 pm

#	QUESTION	TYPE	ANSWER
Q2.	What is your name?	Short text	Jeff Hughes
Q3.	What department are you with?	Short text	Police
Q4.	Are you generally familiar with the intent of the Americans with Disabilities Act (ADA)?	Single choice	Yes
Q5.	Do you know who the City of Brentwood's designated ADA coordinator is?	Single choice	Yes
Q7.	In thinking of the programs and services provided by your department are you aware of any obstacles to persons with disabilities?	Single choice	No
Q8.	Are you aware that there is a "complaint/grievance" procedure persons with disabilities can use if they feel they are being	Single choice	Yes

	discriminated against because of their disability?		
Q9.	Does your department conduct any special training relative to dealing with ADA compliance or persons with disabilities?	Single choice	Yes
Q9.1.	What kind of training is provided?	Long text	We have to train Dispatchers on technology that allows them to communicate with those who are deaf?
Q10.	If requested, can your department provide documents or forms in an alternate format such as enlarged print, braille, or electronic versions?	Single choice	Yes
Q11.	Do all public notices about department sponsored meetings or hearings include instructions about how to request a special accommodation?	< td style="color: #999; border: 1px solid #e5e5e5; padding: 10px;">Single choice Yes	
Q12.	Does your department provide information about any of its services, programs or activities on the department's webpage?	Single choice	Yes
Q13.	Is your departmental website "accessible"?	Single choice	Yes
Q14.</td>	Do you have any ideas on how the city can be more accommodating of persons with disabilities?	Single choice	No

Show in Responder

## Harris, Mike

---

**From:** no-reply=responster.com@mg.responster.com on behalf of Responster <no-reply@responster.com>  
**Sent:** Monday, April 22, 2019 2:16 PM  
**To:** Harris, Mike  
**Subject:** Notification: New survey answer

**Warning:** External Email – Do not click any links or open any attachments unless you trust the sender and know the content is safe.

# NEW RESPONSE COLLECTED

---

**Survey:** Departmental ADA Knowledge Survey

**Time:** April 22, 2019, 9:16 pm

#	QUESTION	TYPE	ANSWER
Q2.	What is your name?	Short text	Mike Worsham
Q3.	What department are you with?	Short text	Human Resources
Q4.	Are you generally familiar with the intent of the Americans with Disabilities Act (ADA)?	Single choice	Yes
Q5.	Do you know who the City of Brentwood's designated ADA coordinator is?	Single choice	Yes
Q7.	In thinking of the programs and services provided by your department are you aware of any obstacles to persons with disabilities?	Single choice	No
Q8.	Are you aware that there is a "complaint/grievance" procedure persons with disabilities can use if they feel they are being discriminated against because of their disability?	Single choice	Yes

Q9.	Does your department conduct any special training relative to dealing with ADA compliance or persons with disabilities?	Single choice	Yes
Q9.1.	What kind of training is provided?	Long text	ADA Policy Review
Q10.	If requested, can your department provide documents or forms in an alternate format such as enlarged print, braille, or electronic versions?	Single choice	Yes
Q11.	Do all public notices about department sponsored meetings or hearings include instructions about how to request a special accommodation?	Single choice	Yes
Q12.	Does your department provide information about any of its services, programs or activities on the department's webpage?	Single choice	Yes
Q13.	Is your departmental website "accessible"?	Single choice	Yes
Q14.	Do you have any ideas on how the city can be more accommodating of persons with disabilities?	Single choice	No

Show in Responder

If you do not wish to receive these emails, click here

Can't see content of this e-mail? Click here for browser version.



## Harris, Mike

---

**From:** no-reply=responster.com@mg.responster.com on behalf of Responster <no-reply@responster.com>  
**Sent:** Monday, April 22, 2019 3:04 PM  
**To:** Harris, Mike  
**Subject:** Notification: New survey answer

**Warning:** External Email – Do not click any links or open any attachments unless you trust the sender and know the content is safe.

# NEW RESPONSE COLLECTED

---

**Survey:** Departmental ADA Knowledge Survey

**Time:** April 22, 2019, 10:04 pm

#	QUESTION	TYPE	ANSWER
Q2.	What is your name?	Short text	Susan Earl
Q3.	What department are you with?	Short text	Library
Q4.	Are you generally familiar with the intent of the Americans with Disabilities Act (ADA)?	Single choice	Yes
Q5.	Do you know who the City of Brentwood's designated ADA coordinator is?	Single choice	Yes
Q7.	In thinking of the programs and services provided by your department are you aware of any obstacles to persons with disabilities?	Single choice	No
Q8.	Are you aware that there is a "complaint/grievance"	Single choice	Yes

	<p>procedure persons with disabilities can use if they feel they are being discriminated against because of their disability?</p>		
Q9.	<p>Does your department conduct any special training relative to dealing with ADA compliance or persons with disabilities?</p>	Single choice	Yes
Q9.1.	<p>What kind of training is provided?</p>	Long text	<p>The staff is aware of the state Library for the Blind services that can be offered to those with visual difficulties. All adult &amp; family programs will obtain an interpreter for the hard of hearing or/and hearing disabilities if requested. Staff is also aware of the state Library for the Hard of Hearing, located inside the Nashville Public Library. We keep a wheelchair for anyone who feels they need an easier way to get around the library. Staff is aware of how to use the ADA doors for the meeting rooms/hallway.</p>
Q10.	<p>If requested, can your department provide documents or forms in an alternate format such as enlarged print, braille, or electronic versions?</p>	Single choice	Yes
Q11.	<p>Do all public notices about department sponsored meetings or hearings include instructions about how to request a special accommodation?</p>	Single choice	Yes
Q12.	<p>Does your department provide information about any of its services, programs or activities on the department's webpage?</p>	Single choice	No
Q13.	<p>Is your departmental website "accessible"?</p>	Single choice	Yes

Q14.	Do you have any ideas on how the city can be more accomodating of persons with disabilities?	Single choice	Yes
Q14.1.	Please use the space below to list your ideas.	Long text	It would help if staff was offered a workshop on various physical disabilities, such as visual impairment and hearing impaired. Or even to be prepared for all public--such as a wheelchair at City Hall (maybe already have), but for staff to have a clear picture of the various ways to help people with ADA concerns.

[Show in Responster](#)

If you do not wish to receive these emails, [click here](#)

Can't see content of this e-mail? [Click here for browser version.](#)

